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**AGENDA COVER MEMO**

Memorandum Date: November 30, 2009  
Order Date: December 9, 2009

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**TO:** Board of County Commissioners

**DEPARTMENT:** Sheriff's Office

**PRESENTED BY:** Joan Copperwheat, Manager, Parole & Probation Services

**AGENDA ITEM TITLE:** **ORDER/ \_\_\_\_\_ IN THE MATTER OF APPLYING FOR AN OREGON CRIMINAL JUSTICE COMMISSION GRANT TO FUND A RE-ENTRY RESOURCE CENTER AND TO DELEGATE AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN GRANT DOCUMENTS.**

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**I. MOTION**

\_\_\_\_\_ Move to Approve Applying For an Oregon Criminal Justice Commission Grant To Fund A Re-Entry Resource Center And To Delegate Authority To The County Administrator To Sign Grant Documents.

**II. AGENDA ITEM SUMMARY**

The purpose of the Criminal Justice Commission (CJC) is to improve the efficiency and effectiveness of state and local criminal justice systems by providing a centralized and impartial forum for statewide policy development and planning. The Commission is charged with developing a long-range public safety plan for Oregon, which includes recommendations on the capacity and use of state prisons and local jails, implementation of community corrections programs and methods to reduce future criminal conduct.

The Commission administers several state and federal grant programs, including the Edward Byrne Memorial Justice Assistance Grant (JAG) Program funds. JAG funds are appropriated under the 1988 Anti-Drug Abuse Act (Public Law 100-690), and are administered to states by the US Department of Justice, Bureau of Justice Assistance (DOJ/BJA) (3).

The Oregon CJC has issued a request for proposals to fund new or enhance existing one-stop re-entry programs to address the needs of a target population

that is at high to moderate risk of recidivating. It is anticipated that Sponsors, Inc. will receive these funds and will house the re-entry center in its new facility currently under construction Highway 99 in Eugene. The timing of this funding opportunity and the construction of Sponsor's new facility is an unexpected, but fortuitous coincidence.

A total of \$406,214 is available to Lane County for the purpose of enhancing one-stop, re-entry resource centers that will offer community-based services and resources to offenders transitioning from Department of Corrections (DOC) facilities in Multnomah, Lane, and Klamath counties. Funds will be distributed beginning January 1, 2010 for a period of two years (approx. \$203,107 per year). This is a non-competitive solicitation with allocations specific to three counties: Multnomah, Lane, and Klamath. The Centers funded with these resources can serve both State and Federal offenders re-entering Lane County from prison.

County community corrections agencies are the only eligible applicants. The Lane County Sheriff's Office, as manager of the Community Corrections Program, seeks permission to submit an application on behalf of Lane County for these funds. If the application is successful, it is anticipated that award notification will occur in January 2010. At that time, the award will be brought back before the Board for acceptance and to appropriate funds.

The grant proposal is due to the Oregon CJC by December 14th, 2009. At the time this cover memo was written, the grant proposal had not been completed. However, the Public Safety Coordinating Council (PSCC) Re-Entry Task Force has been meeting for several weeks and is familiar with the requirements of the RFP and a proposal is in production. We anticipate no difficulty meeting the December 14<sup>th</sup> deadline.

The PSCC Re-Entry Task Force includes:

Chair: Ron Chase, Executive Director, Sponsors, Inc.

Members:

Paul Solomon, Assistant Executive Director, Sponsors, Inc.

Doug Hooley, Captain, Adult Corrections, Lane County Sheriff's Office

Joan Copperwheat, Manager, Community Corrections, Lane County Sheriff's Office

Larry Brown, Lieutenant, Adult Corrections, Lane County Sheriff's Office

Ann Aiken, Judge, US District of Oregon Court

Will Blasher, Deputy Chief US Probation Officer

Lynn Purdue, Supervising US Probation Officer

Ross Shepard, Retired

Greg Evans, Director of African American Student Programs, Office of Student Life and Leadership, Lane Community College

Greg Hazarabedian, Director, Public Defender Services of Lane  
County  
Michael Bean, Executive Director, Emergence  
Alex Gardner, District Attorney  
J. Mark Eddy, Senior Scientist , Oregon Social Learning Center  
Bud Fitzgerald, Assistant US Attorney  
Bryan Lessley, Federal Public Defender  
Toni Pisani, Investigator for the Federal Public Defender  
Ed Durkee, Director of Employment and Training, Goodwill  
Industries of Lane and South Coast Counties

### **III. BACKGROUND/IMPLICATIONS OF ACTION**

#### **A. Board Action and Other History**

This is a new proposal. The Board has not taken any action on this item in the past.

Sponsor's has been providing reentry services to ex-offenders in Lane County for over 35 years. Sponsor's, Inc. provides housing, case management, assistance with employment and schooling, and other support to approximately 300 men and women each year. Sponsor's program is based on the theory that people can and do change, and that a strategic intervention at the appropriate moment can serve as a catalyst in that change. The program holds participants highly accountable for their behavior, requiring all participants to work or go to school. As many of the offenses committed by participants were alcohol or drug-related, Sponsors requires abstinence while in the program and does both regularly scheduled and random testing to insure compliance. Sponsors works closely with parole officers, treatment providers, and other agencies which provide appropriate services.

#### **B. Policy Issues**

This grant application is in line with the County's policies and procedures as well as the purpose and objectives of the Lane County Sheriff's Office, Community Corrections program. The main goal of the Re-entry program is to increase public safety and reduce recidivism to prison or jail with programs that reduce the number of released offenders who commit new crimes, reduce the number of released offenders who use drugs, increase the number of released offenders who are gainfully employed, and increase the number of released offenders who are self-sufficient and in stable living situations.

#### **C. Board Goals**

This request addresses the Board goal to provide outstanding customer/constituent service.

**D. Financial and/or Resource Considerations**

The information required by the Board of County Commissioners prior to approval of grant applications and receipt of grant funds is provided below:

**1. What is the Match Requirement, if any.**

There is no match requirement.

**2. Will the grant require expenditures for Materials and Services or capital not fully paid for by the grant?**

All expenditures needed for the implementation of the grant are included in the application budget.

**3. Will the grant funds be fully expended before county funds need to be spent?**

No county funds are included in the budget for this project.

**4. How will the administrative work of the grant be covered?**

Grant funds cover all administrative work connected with this project.

**5. Have grant stakeholders been informed of the grant sun setting policy so there is no misunderstanding when the funding ends?**

Stakeholders have been informed of the grant funding duration. Each stakeholder is a signatory to the required Memorandum of Understanding. The MOU describes responsibilities for each agency involved and states here is no expectation of funding continuing beyond the time frame delineated in the RFP.

**6. What accounting, auditing, and evaluation obligations are imposed by the grant conditions?**

Data must be data collected and reported to track progress in meeting objectives outlined in the proposal. CJC is a state agency and JAG funds are federal so no unusual accounting or auditing requirements are imposed beyond those generally required for federal or state grants.

**7. How will the department cover the accounting, auditing, and evaluation obligations? How are the costs for these obligations covered regardless of whether they are in the department submitting the grant or a support service**

**department? Does the department acknowledge that the county will need to cover these costs and is it an appropriate cost?**

Funds will be received by Lane County and paid to Sponsors similar to how CCA funds are currently distributed. The county will not spend any funds on this project. A small amount of funds will be included in the grant budget so LCOG staff can assist with data collection and reporting.

**8. Are there any restrictions against applying the county full cost indirect?**

We will not receive any funds in this contract, we will not apply any indirect.

**9. Are there unique or unusual conditions that trigger additional county work, effort, or liability such as maintenance of effort requirements or supplanting prohibitions or indemnity obligations?**

As with most grants, there are prohibitions against supplanting, however, these funds will be used to expand an existing program so supplanting should not be an issue.

**10. Grants involving technology issues require Information Services department sign-off....**

This item does not apply to this grant application.

**11. Information Services sign off is required for all agenda items requesting funding for new or enhanced computer applications....**

This item does not apply to this application.

**12. If this is a grant funded computer/software applications project....**

This item does not apply to this application.

**E. Alternatives/Options**

1. Approve the request to submit an application to Oregon CJC for fund a Re-Entry program at Sponsor's Inc.
2. Do not approve the request to submit an application.

**IV. TIMING/IMPLEMENTATION**

The application is due December 14, 2009. It is expected that award notifications will be made in January 2010.

**V. RECOMMENDATION**

Approve the request to submit the application for this funding opportunity.

**VI. Attachment**

1. Board Order

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER: ) ORDER/ \_\_\_\_\_ IN THE MATTER OF APPLYING FOR  
) AN OREGON CRIMINAL JUSTICE COMMISSION GRANT TO  
) FUND A RE-ENTRY RESOURCE CENTER AND TO  
) DELEGATE AUTHORITY TO THE COUNTY ADMINISTRATOR  
) TO SIGN GRANT DOCUMENTS.  
)

WHEREAS, the Oregon Criminal Justice Commission administers several state and federal grant programs, including the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. Formula Grant Program funds are appropriated under the 1988 Anti-Drug Abuse Act (Public Law 100-690), and are administered to states by the US Department of Justice, Bureau of Justice Assistance (DOJ/BJA) (3).

WHEREAS, the Oregon Criminal Justice Commission has issued a Request for Proposals to Re-Entry Resource Centers, and

WHEREAS, Lane County is one of three counties invited to apply for these funds on a non-competitive basis; and

WHEREAS, the application deadline is December 14, 2009; and

WHEREAS, a grant proposal is being prepared on behalf of the Lane County Community Corrections program and the Re-Entry Task Force, and

WHEREAS, if the grant application is approved for funding the final award will be submitted to the Board for review, approval and acceptance;

NOW THEREFORE, IT IS HEREBY ORDERED, that the Board of County Commissioners approve submittal of the grant application and delegate authority to the County Administrator to sign grant application documents.

DATED this 9th day of December, 2009.

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Pete Sorenson, Chair  
Lane County Board of County Commissioners

APPROVED AS TO FORM  
Date 12/11/09 lane county  
[Signature]  
OFFICE OF LEGAL COUNSEL